

HOLSWORTHY MEMORIAL HALL LIMITED
(A company limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 30 JUNE 2006

Charity No: 1112980
Company No: 05485932

HOLSWORTHY MEMORIAL HALL LIMITED

TRUSTEES' ANNUAL REPORT FOR THE PERIOD ENDED 30 JUNE 2006

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TRUSTEES' ANNUAL REPORT FOR THE PERIOD ENDED 30 JUNE 2006

LEGAL AND ADMINISTRATIVE DETAILS

Registered charity number: 1112980 (formerly charity number 360800)

Registered company number: 05485932

Legal status:

Holsworthy Memorial Hall was originally registered as a charity on 31 August 1962. It was incorporated as a private company limited by guarantee on 21 June 2005. As a result, the charity was re-registered from 13 February 2006 to reflect its new legal status.

Officials of the charitable company;

M - member of the company

A - appointed

R - resigned

Where appropriate the organisation entitled to appoint the individual is identified

Directors:

Mr A Wright (M) Holsworthy Town Band (A) 21 June 2005

Mr D Shadrick (M) Holsworthy Area Youth Committee (A) 21 June 2005

Company Secretary:

Mrs D C Harman (M), (A) 21 June 2005, (R) 10 June 2008

Trustees:

Mr J Addicott – Holsworthy PCC, (A) 21 June 2005

Mrs D J Wright (A) 21 June 2005

Mr R Hawkins (A) 21 June 2005

Mr R A Hutchings – Holsworthy Lions Club, (A) 21 June 2005

Mr J Allen – Torridge District Council, (A) 21 June 2005 (R) 5 March 2007

Mr C Gilbert – Holsworthy AFC, (A) 21 June 2005

Mrs L Hobbs – Holsworthy Hamlets Parish Council (A) 21 June 2005

Mrs W Miller – Holsworthy Day Centre, (A) 21 June 2005

Mr E D Thomson-Taylor – Holsworthy Friendship Club, (A) 21 June 2005

Mrs L M Russell – Rydon Archers Club, (A) 21 June 2005 (R) 5 March 2007

Mr J Hutchings (A) 21 June 2005

Mr B T Parrish – Holsworthy Town Council, (A) 21 June 2005 (R) 25 April 2006

G Matthews – Holsmart, (A) 25 April 2006

Mrs D Crane – Holsworthy Film Society, (A) 25 April 2006

Mr R Kennedy – Holsworthy Town Council (A) 25 April 2006 (R) 5 March 2007

Mr R Brown – Torridge District Council, (A) 5 March 2007

Mrs C Moon – RBL Womens Section, (A) 5 March 2007

Ms J Nutt - MacMillan, (A) 5 March 2007

Mrs N Badham - Mission Youth Café, (A) 5 March 2007

Mrs P Burtenshaw - Holsworthy Information Centre, (A) 5 March 2007

Major M J Johns J.P. - RNLI, (A) 10 June 2008

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**TRUSTEES' ANNUAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2006**

LEGAL AND ADMINISTRATIVE DETAILS (continued)

Registered address:	North Road Holsworthy Devon EX22 6DJ
Bankers:	Lloyds TSB Bank Plc 16 Broad Street Launceston PL15 8AQ
Registered Auditors	Simpkins Edwards Chartered Accountants Michael House Castle Street Exeter EX4 3LQ

**TRUSTEES' ANNUAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2006**

The Trustees who are directors for Company Law purposes, have pleasure in presenting their report along with financial statements for the period ended 30 June 2006. The financial statements have been prepared in accordance with current statutory requirements, the charity's governing documents and the recommendations of the Statement of Recommended Practice Accounting and Reporting by Charities (SORP 2005) and complies with applicable law.

Status

The company is limited by guarantee and has no share capital. The Charity's objects and regulations are set out in the company's Memorandum and Articles approved on 21 June 2005, the date of incorporation. The company is the successor to the earlier un-incorporated charity which ceased to operate on 28 February 2006 and its assets and funds transferred to the present charity. The un-incorporated charity retains legal ownership of the hall but this will be transferred to the incorporated charity in the near future, and the un-incorporated charity removed from the Charity Commission Register of Charities.

Report of the Trustees

Holsworthy Memorial Hall Limited was established in order to maintain, repair and secure the operation of Holsworthy Memorial Hall. The hall required substantial rebuilding and renovation work in order to ensure that it was fit to serve the residents of Holsworthy and surrounding district, in the twenty first century.

Substantial grants were obtained from;

	£
National Lottery	236,960
European Regional Development Fund	217,465
South West Regional Development Agency	85,000
Devon County Council	80,000
Torridge District Council	45,000
Holsworthy Town Council	4,000

The charity also received donations totalling £20,500.

Work commenced in November 2005, being undertaken by Blights Builders, under the auspices of the old, un-incorporated charity. Management of the project passed to Holsworthy Memorial Hall Limited on 28 February 2006. Following the death of Mr Blight in June 2006, Blights were unable to continue with the contract with the result that the contract for the rebuilding work was subsequently undertaken by J E Stacey & Co Ltd. Rebuilding and refurbishment work was completed in 2007, the Hall being reopened in May 2007.

Investment policy

The Trustees have the power to invest in such assets as they see fit.

Reserves policy

It is the policy of the charity to maintain its funds at such a level as to enable the charity to fulfil its commitments. Restricted reserves totalling £666,371 were held at 30 June 2006, in order to fund the continuing refurbishment and redevelopment of the Memorial Hall.

**TRUSTEES' ANNUAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2006**

Risk management

The Directors have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the charity and are satisfied that systems are in place to mitigate their exposure to major risks.

Review of transactions and financial position

The charity received funds totalling £59,865 on the transfer of the assets of the old charity on 28 February 2006. Incoming resources in the period 1 March to 30 June 2006 totalled £690,675. Resources expended in the same period totalled £58,304. At 30 June 2006, the charity had total funds of £692,280, of which £666,371 were restricted funds received for the rebuilding and refurbishment of the hall. The balance of £25,909 consisted of unrestricted funds.

Statement of trustees' responsibilities

Company law and Charity law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and the profit or loss for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue to operate;
- state whether the policies adopted are in accordance with the charities SORP, the regulations made under S44 of the Charities Act 1993 and with applicable accounting standards, subject to any material departures disclosed and explained in the Financial Statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of disclosure to auditor

- a) as far as the trustees are aware, there is no relevant audit information of which the charity's auditors are unaware; and
- b) they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information

This report has been prepared in accordance with the special provisions of part VII of the Companies Act 1985 relating to small companies and was approved by the Trustees and signed on their behalf by

Signed:

Signed:

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
HOLSWORTHY MEMORIAL HALL LIMITED**

We have audited the financial statements of Holsworthy Memorial Hall Limited for the period ended 30 June 2006 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the charity's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

The trustees' (who are also the directors of Holsworthy Memorial Hall Limited for the purposes of company law) responsibilities for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the Trustees' Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and other transactions is not disclosed.

We read the Trustees' Report and consider the implications for our report if we become aware of any apparent misstatements within in.

Basis of Opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud, or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion:

- the financial statements give a true and fair view in accordance with the United Kingdom Generally Accepted Accounting Practice, of the state of the charity's affairs as at 30 June 2006 and of its incoming resources and application of resources, including its income and expenditure for the period then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Trustees Report is consistent with the financial statements.

Simpkins Edwards
Chartered Accountants
Registered Auditors

Michael House
Castle Street
Exeter EX4 3LQ

HOLSWORTHY MEMORIAL HALL LIMITED

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**STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE PERIOD ENDED 30 JUNE 2006**

	Notes	Unrestricted £	Restricted £	Total £
Incoming resources				
Voluntary income	4	-	20,500	20,500
Investment income		44	-	44
Charitable activities	5	-	670,175	670,175
		44	690,675	690,719
Resources expended				
Charitable expenditure		-	52,304	52,304
Governance costs		6,000	-	6,000
Total resources expended	6	6,000	52,304	58,304
Net movement in funds				
Net income for the period		(5,956)	638,371	632,415
Fund balances transferred 28 February 2006	11/12	31,865	28,000	59,865
Fund balances carried forward 30 June 2006	11/12	25,909	666,371	692,280

The statement of financial activities includes all gains and losses recognised in the period.

All incoming resources, and resources expended derive from continuing activities.

HOLSWORTHY MEMORIAL HALL LIMITED

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**BALANCE SHEET
AS AT 30 JUNE 2006**

		£	2006	£
Tangible fixed assets	Notes			
	8			199,786
Current assets				
Debtors	9	357,455		
Cash at bank and in hand		156,817		
		<hr/>		
		514,272		
Creditors: Amount falling due within one year	10	21,778		492,494
		<hr/>		<hr/>
Net assets				692,280
				<hr/>
Represented by:				
Unrestricted fund	11/12			25,909
Restricted fund	11/12			666,371
				<hr/>
				692,280
				<hr/>

In preparing the above financial statements:

The financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and the SORP 2005.

Approved by the trustees and authorised for issue on

and signed on their behalf:

(Trustee)

(Trustee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 JUNE 2006**

1. Company status

The charity is a company limited by guarantee. The members of the company are named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

2. Accounting policies

a) Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005) issued in March 2005, applicable accounting standards and the Companies Act 1985.

The principal accounting policies adopted in the preparation of the financial statements are shown below.

b) Incoming resources

Voluntary income

Voluntary income consists of all incoming resources (whether in cash or assets in hand) other than incoming resources received for investment income, gains, grants or payments for goods or services. This is recognised in the statement of financial activities as soon as it is received.

Voluntary income is recognised on receipt and includes associated tax claims on a receivable basis. Legacies are recognised by reference to the date probate is granted, or if later, as soon as they are capable of being measured in financial terms. Grants of a general nature are recognised as voluntary income.

Investment income

Investment income is accrued on a daily basis and is credited on this basis in the statement of financial activities.

Incoming resources from charitable activities

Incoming resources from charitable activities are included in incoming resources in the period in which the income relates. Grants received for the performance of a specific service or project are classified as incoming resources from charitable activities. Grants are recognised in full upon Holsworthy Memorial Hall Limited fulfilling the grantors conditions for the payment of the grant.

c) Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of resources.

All resources expended during the period were directed to the refurbishment of the hall.

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE PERIOD ENDED 30 JUNE 2006**

d) Assets and liabilities

These are included in the balance sheet at the following amounts:

Fixed assets at cost less an appropriate provision for depreciation
Current assets at the lower of cost and net realisable value
liabilities at their settlement value.

Depreciation is provided on tangible fixed assets so as to write all the costs of the assets over its estimated useful life, using the following rate:-

Holsworthy Memorial Hall 2% straight line basis on cost.

e) Unrestricted fund

Both income and the capital may be used for the general purposes of the charity. Funds contained within the unrestricted fund are classified in line with the Charity's reserve policy.

These funds pay for administration of the affairs of the charity and for the various activities with which the charity is involved.

f) Restricted fund

The charity's restricted fund represents those funds raised to finance the refurbishment and rebuilding of the hall.

3. Taxation

The company is a registered charity and as such is not liable for corporation tax.

4. Voluntary income

	Restricted fund
	£
Donations towards refurbishment and rebuilding of the hall	20,500

5. Incoming resources from charitable activities

Grants towards refurbishment of hall	668,415
Sundry income	1,760
	<hr/>
	670,175
	<hr/>

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE PERIOD ENDED 30 JUNE 2006

6. Total resources expended

Refurbishment of hall	48,424
Heating	989
Maintenance	417
Repairs	330
Water	263
Subscriptions	30
Sundry expenses	178
Insurance	1,030
Professional fees	643
Auditors remuneration	6,000
	<hr/>
	58,304
	<hr/>

7. Movement in total funds for the year

This is stated after charging:

	£
Auditor's remuneration	4,000
Accountancy	2,000
	<hr/>
	6,000
	<hr/>

8. Tangible fixed assets

Land & Buildings

Capital costs and works on hall at 30 June 2006	199,786
	<hr/>

Legal ownership of the hall currently vests in the un-incorporated charity (No 360800) but will be transferred to this charitable company in the near future.

9. Debtors

Due within one year

	£
Grants receivable	314,356
VAT reclaimable	43,099
	<hr/>
	357,455
	<hr/>

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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE PERIOD ENDED 30 JUNE 2006****10. Creditors: amounts falling due within one year**

	£
Trade creditors	778
Loans	15,000
Accruals	6,000
	<hr/>
	21,778
	<hr/>

The above loans are from local residents to aid the refurbishment of the hall. The loans are unsecured and interest free.

11. Statement of funds

	Transferred 28 February 2006	Income	Expenditure	At 30 June 2006
Unrestricted funds	31,865	44	6,000	25,909
Restricted fund	28,000	690,675	52,304	666,371
	<hr/>	<hr/>	<hr/>	<hr/>
	59,865	690,719	58,304	692,280
	<hr/>	<hr/>	<hr/>	<hr/>

The funds of the un-incorporated charity (number 360800) were transferred into the incorporated charity (number 1112980) on 28 February 2006.

12. Funds of the charity

The funds of the charity are composed of the following:-

	Unrestricted	Restricted	Total
Tangible fixed assets	-	199,786	199,786
Current assets	31,909	482,363	514,272
Current liabilities	(6,000)	(15,778)	(21,778)
	<hr/>	<hr/>	<hr/>
	25,909	666,371	692,280
	<hr/>	<hr/>	<hr/>

13. Related parties

██████████ made an interest free loan of £5,000 during the period. At 30 June 2006, the loan was still outstanding. ██████████

██████████ J E Stacey and Co Ltd ██████████ took over the rebuilding contract on the death of the owner of Blights Builders. J E Stacey did not undertake management of the contract until 30 June 2006, although they did undertake sub-contract work in respect of the project. This totalled £7,945, and had been paid by 30 June 2006.